



International School of Curaçao

AGREEMENT FOR STUDENT USE OF TECHNOLOGY

As a student at the International School of Curaçao, you are responsible for your behavior using technology equipment and online communications over the school's network. The technology equipment includes but is not limited to: computers, laptops, iPads, tablets, cell phones, or any other electronic device(s) used while on campus.

You must understand that the use of these tools while on campus is designed to support your education and is to only be used for this purpose. If any of the rules are broken, a student may lose his/her privileges to use technology at school. The use of technology at school is a privilege, not a right.

Rules for Student Use of Technology

1. I will follow all the rules and guidelines set by ISC for the use of technology, equipment and online communications on campus.
2. I will be responsible when using equipment/devices and will report any incidents of theft or vandalism to a teacher immediately. Vandalism is willful, malicious destruction of public or private property.
3. I will remember my network, Portal, E-Books and E-mail login name and password in order to have connectivity and keep myself informed about school events, assignments, quizzes, and grades.
4. I will practice online safety by only sharing login information and password with my parents.
5. I will be a responsible digital citizen by joining online services such as Facebook, Instagram, Snapchat, Twitter with my parent's approval and following specific terms of agreement.
6. I will not complete online forms that request personal information such as name, address, phone number, etc. unless accompanied by my parents, teacher and/or ICT Director.
7. I will not respond to any emails from unknown senders (strangers), requesting personal information, donations, offering free services and/or products.
8. I will not attempt or encourage others to get around the school's network security settings to compromise its integrity and functionality. I understand that digital security is in place to protect our network and its systems.
9. I will respect the information found in the network, and will not copy, handle it or destroy it.
10. I will not expect files stored on school servers to be private. I understand that I do not have the right of privacy when using my network account or the school's Internet connection. ISC has the right to monitor my use of the equipment, school systems and Internet at any time and without notice.
11. I will not send offensive material whether, downloaded directly off the Internet, or received via email, chat, instant messaging, social media or any other online communication service.
12. I will not send offensive, disrespectful messages to others under my name, a different name or anonymously via email, chat, instant messaging, social media or any online communication service.
13. I will not use any camera, webcam, recording device or application in order to record, take, display, share and post images; audio or video files unless these are appropriate, follow educational values and with the approval of the level principal.
14. I will not check social media or any online communication during instructional time. I will focus on the activities at hand.
15. I will only access videos, apps, websites or educational games when instructed by the teacher.
16. I understand that video games are not allowed during school hours.

17. I will not print unnecessarily or misuse any of the resources. The ICT Director will have the right to impose limitations on storage, printing, and access time, and I will not attempt to circumvent these limitations.
18. I will not attempt to use, download or install unauthorized software, apps on the system or onto any device, nor will I attempt to make a copy of copyrighted software. I will use what is provided by the school.
19. I will not incorporate information or media material (pictures, videos) obtained from network resources or online sources into my documents without proper credit to the author (e.g. bibliography, citation, footnotes, etc.).
20. I will have a paid Internet Security System (anti-virus / anti-malware) installed on all personal devices connected to the school's network.
21. I understand that the violation of any of these rules may result in disciplinary action.

By signing below, I agree to follow all rules and restrictions set by the International School of Curaçao for the use of technology on campus.

Student Name: _____

Student Signature: _____

Date (MM/DD/YY): _____

Note: This agreement will be effective until the next revision from the ICT Department and Director of the school.