# **Admissions Policy and Criteria**

The decision to admit a student to the International School of Curacao is based on the fulfillment of the admission requirements, space availability at the appropriate grade level, the school's ability to meet the needs of the student, and the student's ability to fulfill program requirements.

Grade placement of students is decided after evaluation of the school records submitted by parents/guardians and is provisional until all the candidate's school records have been received. The school reserves the right to change a student's grade placement after reception of these records. Students are placed in a grade compatible with their age, development, and previous school performance. Unless admission placement determines otherwise, projected age at completion of 12<sup>th</sup> grade must be under 20 years of age.

## ISC Age Guidelines – Student age by October 15:

<u>Kindergarten</u> K4 K5	4 years 5 years
<u>Elementary</u> Grade 1 Grade 2 Grade 3 Grade 4 Grade 5	6 years 7 years 8 years 9 years 10 years

New students are admitted throughout the year, provided there are spaces available in the respective grades and provided the applicant has submitted completed application documentation together with an application fee of ANG.200 per student.

Students who are on the island at the time of application will be administered an admission screening test. For students who are overseas, official school records and the Teacher Recommendation Forms are carefully reviewed to determine eligibility for admission. These students will be tested once they begin attending school.

Maximum class size is 18 students for all grades. Consideration is given by administration to expatriate families up to a maximum of 20 students. When classes are full, students will be added to a waiting list and may receive a letter of provisional acceptance. As soon as a space becomes available, parents of the students will be notified.

### Admission of students wishing to obtain the International Baccalaureate (IB) Diploma

The International School of Curacao offers the IB Diploma Program in Grades 11 & 12, encouraging our students to reach the highest academic standards. More information about the IB Diploma Program and course requirements is available on our website under <u>Academic Programs/International Baccalaureate</u>. The policy for admissions of students to the program is outlined in the <u>IB Policy</u> in this same section.

### Admission of limited/non-English speaking students

Students who are not native English speakers will be enrolled into our <u>English as a Second Language</u> <u>Program</u> (ESL) to receive intensive instruction in English by our qualified ESL teachers. The following students must enroll in the ESL Program:

• Student whose native language Is not English

- Students studying in English for the first time
- Students who have not attended a school with English language of instruction in 5 consecutive years

### Admission of students with special needs

Students with mild physical, medical, or academic needs can be accepted as long as it is determined that the school can positively serve their special needs. Applications for special needs students must be accompanied by complete evaluation reports from specialists in order to be considered. Upon revision of the application documents and reports, students may be advised to enroll in ISC's <u>Learning Resource</u> <u>Program</u> for additional academic support. After enrollment special needs students continue to be carefully monitored and assessed and parents will be kept informed. The International School of Curacao is not equipped to handle students with severe academic or physical handicaps. If after enrollment the school determines that it cannot serve a student's specific needs, it will inform the parents that the student cannot be serviced at ISC and make recommendations for transfer to special education or other school.

ISC also offers support for students who are highly able, and counseling support for students with mild emotional/social needs. Please see <u>Support Programs</u> for further information.

If a student requires additional support – including but not limited to external assessments, occupational therapy, speech & language therapy, a personal assistant or tutors – services are at the parents' expense.

The International School of Curaçao does not discriminate on the basis of race, color, creed, gender, sexual orientation, marital status, national origin, political views, religious beliefs, family, social or cultural background, to exclude, deny, or grant any advantage for employment, or admissions of students.